

# STONE PARISH COUNCIL

Minutes of the **Property and Staffing Committee** held on **Wednesday 23 September 2009** at The Council Offices, Recreation Ground, London Road, Stone, Kent.

**Councillors Present:**                **Mrs S East**  
   **Mrs J Wise**  
   **Mrs T Richards**  
   **J Burrell**

**In Attendance:**                        **Mrs J Thomas – Clerk to Council**

**25/09/09PS: TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs N Wightman, Ms S Thredgle and Mrs D Jones.

**26/09/09PS: TO RECEIVE DECLARATIONS OF INTEREST**

There were none.

**27/09/09PS: TO ACCEPT QUESTIONS FROM THE PUBLIC**

There were no public present

**28/09/09PS: TO APPROVE THE MINUTES OF THE PROPERTY & STAFFING COMMITTEE MEETING HELD ON WEDNESDAY 22 JULY 2009**

**Resolved:**

That the minutes of the Property & Staffing Committee held on Wednesday 22 July 2009 are accepted as a true record by the committee and signed by the Chair, subject to amendment.

**24/07/09PS: Resolved:**

That a member of the committee is appointed as the Investigating Officer.

**29/09/09PS: TO DISCUSS ANY MATTERS ARISING**

There were none.

**30/09/09PS: TO RECEIVE AND NOTE CORRESPONDENCE**

a) Dave Brindley, Water Regulations Enforcement Manager – confirming recent Water Regulations Inspection results.

**Received and Noted.**

b) Applications to determine hire of the Community Hall for New Year's Eve from:

(i) Mrs I Ford

(ii) Mrs L Stirk

**A draw took place which determined the successful hirer as Mrs L Stirk.**

**31/09/09PS: TO RECEIVE REPORTS**

- 1) **Grounds Report**  
Received and Noted.
- 2) **Playground Operation Reports**  
Received and Noted.

**32/09/09PS: TO RECEIVE THE CLERK'S REPORT**

This was covered elsewhere on the agenda.

**33/09/09PS: TO CONSIDER THE USE OF BEACH HUTS DONATED BY BLUEWATER FOR COMMUNITY BENEFIT**

**Resolved:**

To defer this item until a feasibility study is carried out.

**34/09/09PS: TO CONCLUDE ITEMS FOR THE NEXT AGENDA**

**Resolved:**

Members of the committee are to inform the Clerk ten days prior to the next meeting of any items for the next agenda.

**35/09/09PS: TO RESOLVE THE EXCLUSION OF PRESS & PUBLIC PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**Resolved:**

That members of the press and public are excluded.

**36/09/09PS: TO RECEIVE CORRESPONDENCE FROM EMPLOYEE T REGARDING CASE G150109**

**Resolved:**

That the correspondence is noted.

**37/09/09PS: TO REVIEW KEY-HOLDER STATUS FOR COUNCIL PROPERTY**

A recent report established the current key-holder status for council facilities. This was undertaken in line with council risk assessment policy. Members were provided with a detailed breakdown of current key-holders.

**Resolved:**

That key-holders remain as per Appendix A.

**38/09/09PS: TO RESOLVE THE APPOINTMENT OF EMPLOYEE M AS CASUAL CARETAKER**

**Resolved:**

That employee M is appointed as Casual Caretaker in line with terms and conditions outlined at Appendix A.

**39/09/09PS: TO RESOLVE THE RETAINMENT OF EMPLOYEE W**

**Resolved:**

That employee W is retained until April 2010 on existing terms and conditions.

